



OFFICE ORDER

Ref. No.: SSU/REG/10/2025/215

Date: 16 October 2025

**Constitution of the *Student Grievance Redressal Committee (SGRC)* as per UGC
Regulations, 2012**

In accordance with the UGC (Redressal of Grievances of Students in Higher Educational Institutions) Regulations, 2012, and with the approval of the competent authority, the Student Grievance Redressal Committee (SGRC) of Sikkim Skill University is hereby constituted to address student complaints and grievances in a fair, timely, and transparent manner.

Composition of the Student Grievance Redressal Committee (SGRC)

Sl. No.	Name	Designation / Category	Position
1	Dr. Qamer Faisal	Senior Faculty / Dean	Chairperson
2	Ms. Purnima Chettri	Faculty Member	Member
3	Ms. Reema Chettri	Faculty Member	Member
4	Ms. Neeta Gurung	Faculty Member	Member
5	Mr. Kumar Yash	Non-Teaching Staff Representative	Member
6	Ms. Biri Nanto	Student Representative	Member
7	Ms. Diksha Darjee	Student Representative	Member
8	Ms. Amrina Tamang	Student Representative	Member
9	Mr. Vivek Dhiman	Deputy Registrar	Member Secretary

Functions of the SGRC:

1. To **receive grievances** from students regarding academic, administrative, or campus-related matters.
2. To **conduct fair and timely inquiries** into complaints following principles of natural justice.
3. To **recommend solutions** and corrective actions to the University authorities.
4. To **address complaints** related to:
 - Admissions, examinations, and evaluation
 - Scholarships, stipends, or fellowships
 - Harassment, discrimination, or unfair treatment





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- Any other academic or non-academic grievances
- 5. To **maintain confidentiality** and ensure protection of complainants from retaliation.
- 6. To **monitor and review grievance redressal policies** and submit periodic reports to the University authorities.

This Committee shall function under the supervision of the **Chairperson** and report periodically to the University administration on all student grievance matters.

By Order of the Vice-Chancellor


Registrar

Sikkim Skill University
Namthang, District Namchi, Sikkim – 737132



Registrar
Sikkim Skill University
Sikkim

SIKKIM SKILL UNIVERSITY

(Established under the Sikkim Skill University, Act 2021, enacted by the Government of Sikkim)

Campus: Namthang Bazar, P.O. Namthang, District - Namchi, Sikkim - 737132 (India)

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